



Internship Visa

General information:

All residents of the United States who wish to do an internship in Germany must obtain a residence permit in the form of a visa. The work permit which is required for an internship is included in the visa.

Once all required documents have been submitted, the application and supporting documents will be forwarded to the competent authority at the applicant's intended place of residence during his/her stay in Germany. The processing can take up to 12 weeks. As soon as the application has been approved by the German authority, the Embassy/Consulate will issue a national visa for the first 90 days of the intended stay. A final residence permit for the whole duration of the internship will be issued upon arrival in Germany by the Aliens' Authority (*Ausländerbehörde*).

Although the visa is called a "national visa", please note that it does also entitle its holder to enter other Schengen countries for a stay of up to 90 days for tourism purposes.

Required documents:

Please make sure to prepare **two complete sets of the following documents** collated in the order listed below and bring them to your appointment. Incomplete documentation may result in the rejection of your application.

<input type="checkbox"/>	Valid passport – issued within the past 10 years, providing a minimum of 2 blank pages.
<input type="checkbox"/>	Application form – duly and fully completed
<input type="checkbox"/>	Declaration of accuracy of information
<input type="checkbox"/>	Passport sized photos – no older than three months, must meet biometric standards
<input type="checkbox"/>	Copies of the passport's data page
<input type="checkbox"/>	Residence permit in the U.S. , e.g. Visa, Green Card, US passport
<input type="checkbox"/>	Proof of address , e.g. valid driver's license, utility bill, lease
<input type="checkbox"/>	Approval notice / Confirmation from the Federal Employment Agency (ZAV, Zentrale Auslands- und Fachvermittlung) -- unless a) the internship falls within the scope of a <i>EU funded program</i> → Please provide confirmation b) the internship is <i>related to the subject of study</i> which the student has been pursuing for at least 4 semesters → please provide proof of enrolment as well as a confirmation that the internship is related to the university program
<input type="checkbox"/>	Internship contract or letter of intent from the future employer – indicating working hours, salary and employer's full address
<input type="checkbox"/>	Proof of housing in Germany incl. full address (e.g. rental agreement, hotel reservation or invitation letter in case of private accommodation with name, full address and passport copy of the inviting person)
<input type="checkbox"/>	Proof of sufficient financial means: bank statements of the past 3 months
<input type="checkbox"/>	Proof of travel health insurance for the first 90 days of your stay with a minimum coverage of 30.000 EUR (see here for detailed requirements).



The German missions in the US reserve the right to ask for **additional documents** at any time during the processing of your application whenever deemed appropriate. Presenting the aforementioned documents does not guarantee that a visa will be granted.

Fees:

The visa fee amounts to 75 EUR and is payable in USD in cash only. Conversion into USD is made based on the exchange rate at the time of application.

Additional information:

This information sheet has been prepared with utmost care. It is intended to provide a point of reference to our clients but may not be fully applicable to every individual case. If you have further, more specific questions which are not answered by the information contained here nor on our website www.germany.info/visa, please contact the German Embassy/Consulate General serving your U.S. home state

The German missions in the U.S. cannot accept any responsibility for inaccuracies contained in this information sheet.